



1455 Fowler St.
 Richland, WA 99352
 (509) 783-1131
 Fax (509) 735-7706
 www.arcoftricitie.com

Summer Camp Partners-N- Pals 2018



What:

The Arc of Tri-Cities provides a local summer day camp for all kids with a primary focus on kids with a disability. This is an opportunity for kids with and without disabilities to interact and share their love of summer fun.

When:

The camp is offered weekly. You can attend one week or all 8 weeks during the summer.
 Time -10:30 am– 2:30 pm

- Week 1 - Mon, June 18 - Fri, June 22
- Week 2 - Mon, June 25 - Fri, July 29
- Closed The 4th of July Week
- Week 3 - Mon, July 9 - Fri, July 13
- Week 4 - Mon, July 16 - Fri, July 20
- Week 5 - Mon, July 23 - Fri, July 27
- Week 6 - Mon, July 30- Fri, Aug, 3
- Week 7 - Mon, Aug 6 - Fri, Aug 10
- Week 8 - Mon, Aug 13 - Fri, Aug 17

Ages:

7 to 21—Limited openings for 7 year old campers

Where:

Three to Four camps located in Tri-Cities

Why:

An opportunity to make friends & develop social skills as children participate in swimming, games & various other activities.

Cost:

- *\$50 Membership Registration Fee
- \$ 25.00 Summer Youth Bus Pass
- \$160.00 per week for group level (discounted)
- \$185.00 per week for group level price
- \$355 for one on one level per week (discounted)

WAC 388-845-1615 Prohibits us to charge families additional fees. – Families paying with DDA dollars will be charged the regular group cost and not eligible for the reduced cost.

Staff Ratio:

With the help of outstanding youth volunteers The Arc is able to offer low staff ratios (1 to 3), (1 to 5) We do offer one to one staffing ratio for those campers identified as needing additional assistance and where both family and The Arc feel that we can serve safely in the community

How:

Online registration and PDF version can be found online at www.arcoftricitie.com or at our office.

Limited Openings for one on ones , it will be based on our ability to serve and first come basis.

*Thank you!
 To the following organizations
 for supporting our
 Therapeutic Recreational Services*





Partners N Pals 2018

Activities:

We love summer fun! Activities include swimming, bowling, movies, crafts, horseback riding, flying model airplanes.

Swimming:

Partners N Pals kids swims daily. Swimming occurs in public pools. The following is helpful in making swimming a fun experience.

- Swimsuits need to be modest and durable
- No cutoffs
- Due to health requirements participants who require toileting assist and/or frequent reminders must wear swim diapers and/or plastic pants under their swimsuit.
- Swimsuits must be lined—Swimming pools require all boys swimsuits to have a liner

Backpack list:

- | | |
|-------------|---------------------------------------|
| - Sunscreen | - Socks (for bowling) |
| - Water | - Swim diapers (if needed) |
| - Lunch | - Extra diapers/pull-ups |
| - Towel | - Change of clothes |
| - Swimsuits | <u>*Please put names on all items</u> |

Transportation:

The Arc of Tri-Cities provides door to door transportation for kids with developmental disabilities at the cost of \$25.00 within Ben Franklin Transits Boundaries in the cities of Richland, West Richland, Kennewick and Pasco.

*Campers are allowed only 2 addresses for pickup/drop off with in the same camp boundaries

*During pick up the van will wait no longer then 5 minutes before having to leave to pick up another camper.

Seat Belts -

The Arc of Tri-Cities, to comply with Washington State Law RCW 46.61.687– Requires the following:

- Children age seven (7) must ride in a cutaway vehicle (not a Vanpool vehicle) unless they are 4 foot 9 inches tall and greater than 80lbs.
- Children ages thirteen (13) years old and younger shall be transported in back seat positions

Due to the limited amount of cutaway vehicles, The Arc of Tri-Cities has a limited number of openings for children age 7.

Emergency:

The Arc of Tri-Cities staff are not medically trained. In case of an emergency staff will:

- Call 911
- Notify Director Supervisor
- Notify Family

Sick Days:

Please keep your child home from camp if they experience the following symptoms:

- Fever
- Vomiting
- Flu-like symptoms
- Ringworm
- Lice
- Diarrhea

*Please do not send your child back to camp until **24 hours** after symptoms have ceased.*

Absences:

If you know your child will not be at camp, or will need to be picked up during camp hours (10:30-2:30), please call the office ahead of time to make arrangements and notify the site director or assistant.

Families using DDA dollars for one on one service. DDA will not pay for staff if your child is not in camp that day– As you have a one on one staff there is a possibility that we will have to charge the remaining difference to you. Please contact us if you have any concerns.

Insurance: It is the responsibility of every individual, their parent, or legal guardian to provide their own accident and health coverage while participating in all The Arc of Tri-Cities activities.

The Arc of Tri-Cities does not provide any accident or health coverage for its participants and/or volunteers



Payment:

Parents/legal guardians are responsible for payment.

Campers and volunteers must pre-pay before attending camp unless payment plans are pre-arranged

Payment can be cash, check, Visa, or MasterCard

Payments can be mailed or delivered to The Arc during office hours of 8:30-4:30 (closed for lunch 12:00-12:30)

Funding approval from state supports must be received by e-mail two weeks prior to attendance.

The Arc is a contracted Community Respite Agency through Developmental Disabilities Administration.

Credit/Refund Policy for Camp:

All cancellations **must be made in writing** and include the date sent, the dates being cancelled, a brief explanation and a parent/guardian signature.

Registration Fee: \$50.00—refundable if The Arc can not serve your child. To receive a full refund you must cancel Monday the week prior to the scheduled week.

- For 50% refund you must cancel by Thursday the week prior to the scheduled week

Medication Policy:

The Arc of Tri-Cities is not nurse delegated and does not distribute medication. Campers who require medication during camp hours and need assistance with reminders must have it pre-approved during the registration process.



Camp Rules:

- Be kind to others
- Do not push, shove, hit, scratch or grab another participant
- No swearing
- No smoking
- Follow life guards instructions
- Listen to instructions when given by staff and/or Site director
- Inform staff of your need to leave group area
- No leaving group area without a volunteer or staff
- No running unless directed
- Do not bring large amounts of money or valuables to camp

The Arc of Tri-Cities uses verbal warnings, assigned seating, redirection, and timeouts to reinforce camp rules. When these methods are not effective parents will be notified for their assistance.

Additional Weeks:

If you would like to sign up for additional weeks please follow the following steps:

- 1.: Contact Partners N Pals by emailing pnp@arcoftricity.com to see if there is additional availability or contacting your Site Director
2. Once accepted for additional weeks –please pay agreed upon amount on Thursday the week before.

Contacting the Camp:

Site Directors are responsible for day operations of their camp and may be reached by phone between 8:30-9:30am starting June 11th. Phone Extensions for Partners N Pals are as follows 783-1131

Ext. 105 Donna Tracy—Program Director of Recreation

Ext 107– Sue Pederson Financial Questions

Site Directors—Will be answering starting June 11

- Ext. 150 Richland Camp
- Ext. 151 Kennewick Camp
- Ext. 152 Pasco Camp
- Ext. 153 Kennewick East

MORE INFORMATION



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Partners N Pals 2018

Scheduling:

Scheduling transportation is one of the most complex parts of Partners N Pals.

Transportation schedules vary weekly due to the number of kids attending that week.

Monday is the beginning of a new week and transportation schedules will vary from week to week. We appreciate your patience.

Pick Up Policy:

Campers need to be ready 15 minutes before and/or after your general scheduled time. In other words, if we arrive 15 minutes early or 15 minutes later than your scheduled time, we are "on time". Please call 783-1131 your camps extension before 8:30 am to inform transportation of any cancellations.– Leave a voice mail

- Ext. 150 Richland Camp
- Ext. 151 Kennewick Camp
- Ext. 152 Pasco Camp
- Ext. 153 Kennewick East

Pick up and Drop Off:

To ensure safety, transportation vehicles will pick up and/or drop off at pre-approved locations. If a passenger requires a different pick up or drop off location, families must notify the transportation department five days in advance. All changes must be approved through the transportation department at 783-1131 ext. .

Drop Off Policy:

Campers under the age of 12, and/or whose parents

have not signed the home alone release will not be dropped off unless a parent and/or caregiver is home.

If no one is home, the driver will wait three (3) minutes and then The Arc will continue to provide support to the camper at a charge of \$15 per ½ hour. There is a minimum charge of \$15 due upon pick up of the child. Parents can pick up their child at The Arc of Tri-Cities 1455 Fowler in Richland.

Car Seat Policy

Due to Washington State Law RCW 46.61.687 campers age 7 will be transported only in cutaway vehicles unless they are they are 4 foot 9 inches tall and greater than 80 pounds.

If a cutaway vehicle is not available, we will not be able to serve the camper.

Volunteer Transportation

Volunteers are required to provide their own transportation to and from camp.

Notification:

Drivers will notify new campers only of their transportation schedule by Friday the week before their scheduled attendance. First week of camp families will be notified on Friday, June 14th. Families are notified one of two ways, by phone or a postcard taped to the front door Note: Drivers start their route at 9:00 am and complete route by 3:45 pm.